

SAN DIEGO COUNTY SHERIFF'S DEPARTMENT
COURT SERVICES BUREAU
POLICIES AND PROCEDURES MANUAL

DATE	DISSEMINATION	CATEGORY	NUMBER
August 20, 2003	BUREAU-WIDE	NORMAL OPERATIONS	F.29
SUBJECT: REPORTING REQUIREMENTS FOR WARRANT ARRESTS			PAGE 1 of 1

Purpose:

To establish reporting requirements for warrant arrests within the Court Services Bureau (CSB).

Policy:

Any time a deputy's contact or detention of a person who has an outstanding warrant(s) could be construed, according to prevailing case law, as an arrest, the arresting deputy will complete an Arrest Report (ARJIS 8) in compliance with Sheriff's Policy and Procedures sections 2.41 and 6.71.

Procedure:

- I. No Arrest Report is required for persons remanded to custody by a judge, if the person was not detained or escorted to court by a deputy;
- II. CSB personnel making arrests outside the courthouse for outstanding warrants will complete an Arrest Report whether the arrestee was taken to jail or a courtroom to be remanded;
- III. Persons voluntarily surrendering on a misdemeanor warrant in a courthouse should generally be directed to the appropriate courtroom with no arrest report being necessary. If the person is detained by a deputy in a manner that can be construed as an arrest, according to prevailing case law, an Arrest Report must be completed;
- IV. Generally, persons with active felony warrants will be arrested or arrangements will be made with the court to remand them into custody. In cases of court remands, if the arrestee was detained by a deputy in a manner that can be construed as an arrest, according to prevailing case law, an Arrest Report must be completed. Exceptions may be considered in extenuating/unusual circumstances (i.e. pregnant female, elderly or person with severe medical issues.) In those cases an alternate course of action may be taken at the direction of a sergeant or supervisor after evaluation;
- V. If physical force is required to detain someone that has a warrant for their arrest, an Arrest Report detailing the force used shall be completed in compliance with Sheriff's Policy and Procedure 3.12 and CSB Policy and Procedure F.26.